COVER LETTER ATTACHMENT Application

Diane Goodman 222 Baker Street Webster, Illinois 60009 (555) 555-1212 dianeg@gmail.com

August 14, 201Y

Dear Hiring Manager,

My professional resume is enclosed for your review and consideration.

I currently hold the position of Senior Therapeutic Sales Consultant II which is a highly specialized teaching-hospital sales position with Himed Pharmaceutical, Inc. My ability to achieve high sales volume, work cooperatively with diverse personalities and focus on providing exceptional service has allowed me to excel in customer relations and succeed in consistently exceeding established sales quotas ranking me in the top 5 % nationally.

With my considerable energy, drive and ability, I believe I could make a positive contribution to your organization and I would appreciate the opportunity to discuss my qualifications at your earliest convenience for your Senior Clinical Sales Consultant opening.

Should any questions arise regarding the information on my resume, please do not hesitate to contact me through the address or telephone number listed above.

Thank you for your time and consideration. I look forward to speaking with you.

Sincerely,

Diane Goodman